

Please Tick (✓) One of No.1 and any one of Number 2

1	Male	Female
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2	Gen	SC	ST	OBC	Minority	Ex- Servicemen	PH	HBA
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..... Bank  
H.O./C.O .....

(Application Form cum Receipt for claiming "Govt. Subsidy" from for Khadi & Village Industries Commission / Board /DIC by beneficiary and Bank -  
(TO BE FILLED IN BLOCK LETTERS OR TYPED)

I.D. No. E-Tracking

From:-  
The Branch Manager,

Full Postal Address of the Branch

..... Branch  
..... Tehsil  
..... District  
..... State

Vill./Town:-.....  
Road:-.....  
P.O..... Pin.....  
District:-.....  
State:.....

Ref. No. ....

Date :- .....

To  
The Chief Executive Officer  
Uttarakhand Khadi & Village Industry Board  
.....  
Dehradun

(THROUGH THE FINANCING BANK'S NODAL BRANCH)

Sub:- Payment of "Govt. Subsidy" against the Bank Finance sanctioned under Prime Minister Employment Generation Programme of KVIC - regarding.

Sir,

I/We.....son/ daughter / wife  
of..... Secretary / Chairman / President / Managing Trustee /Proprietor  
of..... hereby inform that a Industry project has been sanctioned  
in my/our favour under the captioned Scheme by.....  
.....(Name of the Financing Bank)  
Branch..... Tehsil..... District.....  
State of .....

Details of Project Cost	Amount (Rs.)	Means of Finance	Amount (Rs.)
A) Capital Expenditure:-		Own Contribution	
(i) Workshed			
(ii) Machinery/Equipment		Term Loan For Fixed Capital	
B) Working Capital		Cash Credit for Working Capital	
<b>TOTAL (Rs.)</b>		<b>TOTAL (Rs.)</b>	

Note : 1. Cost of land should not be included in the Capital Expenditure under the project cost.  
2. Total Cost of the project should not exceed Rs.25.00 lakhs for manufacturing and Rs.10.00 lakhs for Business / Service Sector..

Signature of the beneficiary.....

(2)

2. I / We, therefore request you to please advise the Bank to disburse an amount of Rs..... (Rupees..... only) by the Govt. Subsidy sanctioned by the KVIC/KVI Board /DIC. The detail of my / our project is as under :

- 2.1. (a) Full Name of the beneficiary/Society/ Institution/Trust :  
(b) Father's Name (In case of Individual) :  
(c) Date of Birth of individual :  
(d) Full Address (with Pin Code) :  
(e) Legal Status/Constitution (Partnership firm not eligible) :  
(f) Registration No. and date, if any :
- 2.2 Location of the Unit :  
(Village, Taluka, District and State with Pin Code)
- 2.3 Name of Village Industry Activity (Please specify) :
- 2.4 (a) General Category or : YES / NO  
(b) Whether the beneficiary belongs to SC/ST/Minority /OBC/Ex-Servicemen/PHC/Women/HBA. ( Please specify) :
- 2.5 Per Capita Fixed Investment : Rs. ....  
(C. E. divided by full time employment equal to Rs. 1,00,000 in plain areas & Rs 1,50,000 in hilly areas
- 2.6 Employment envisaged:- a) Full time :
- 2.7. Particulars of deposit of Own Contribution:- a) Nature of Deposit : SB/CD  
b) Account No. :  
c) Date of deposit :  
d) Amount deposited : Rs. ....
- 2.8 Bank's Sanction Letter No. : **(Copy of sanction order to be enclosed)** .....  
**Date of Sanction** : .....
- 2.9 Date and amount of first disbursement : .....  
(Certified copy of ledger extracts to be enclosed)
- 2.10 Whether the sanction is covered under Credit Guarantee Fund Scheme for Micro, Small Industries of CGTMSE :
3. I / We hereby agree to abide by the terms and conditions and instructions issued by the Khadi & V. I. Commission in this behalf from time to time and those to be issued in future with regard to PMEGP. I/We also agree to furnish quarterly progress report on production, sales, employment, wages paid etc. to the Bank which in turn will send the information on quarterly basis to the Khadi & V.I. Commission/Board for record and further information.
4. I / We hereby declare that the Govt. Subsidy has not been claimed either by me or by any other person of my family for the same or any other Project in the past and "one family one subsidy" norm has been followed. Further, the Bank credit has not been/will not be utilized to adjust or square off any previous loan / advance taken by me / us in the past.

Signature of the Beneficiary.....

5. Certified that the unit financed by .....(Name of Financing Bank) .....(Name of the Branch) in my / our favour under ..... (activity/industry) is a new village Industry unit and not an existing unit.
6. (\*) It is also certified that the unit located at the address mentioned in the Govt. Subsidy is in my name only and I am the sole proprietor of this unit. It is also declared that, it is not a Partnership Firm/Private Company.
7. Certified that I/We have already undergone necessary EDP Training of.....Days / Months during the year ..... conducted by .....(Name & Address of the training institute)..
8. Certified that I/we shall display following sign-board at the main entrance of my / our project site:-

.....(unit name)
Financed by ..... (Bank)
under PMEGP Scheme of KVIC

9. I/We are ready to bear the amount of Guarantee fee and Annual Service fee in respect of Credit Guarantee Fund Scheme for Micro, Small Industries operated by CGTMSE, if the Bank in its discretion decides to recover the same.
10. I/We, hereby undertake to refund proportionate amount of Govt. subsidy calculated on working capital loan/cash credit facility, if the said WC Loan/ CC facility is not adequately utilized as per stipulated norms of KVIC. The average utilization of working capital during the first year of operation of the unit should not be less than 75% of the sanctioned limit and the limit should touch at least one peak level utilization of 100%within two years' period before the Govt. Subsidy amount is adjusted with the loan amount.
11. It is hereby declared that all facts furnished above by me/us in the Govt. Subsidy claim are correct and if any information is found to be false or leads to misguiding the authorities with ulterior motive of availing Govt. Subsidy, I /We should be subjected to any punishment as deemed fit in the eyes of law.
12. The Advance Stamp Receipt of Govt. Subsidy amount is also attached.

**Yours faithfully,**

**Place:**  
**Date :**

**Signature of the Beneficiary**  
**SEAL**

<p><b>COUNTERSIGNED</b> <b>BRANCH MANAGER</b></p> <p><b>(SEAL OF THE BANK BRANCH)</b></p>
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**RECEIPT**

Received Rs. .... (Rupees..... only) from  
 the Chief Executive Officer, Khadi and Village Industries Commission Mumbai-56, towards the  
 payment of "Govt. Subsidy" in respect of project for.....  
 sanctioned for Rs. .... by .....  
 Bank at ..... Branch.

(Revenue Stamp)  
 (Signature of the Applicant)

Note:- In case of a Co. operative Society/Institution, Seal has to be affixed.

**(For the use of the Bank/Branch)**

1. In consideration of the project of the above beneficiary / Institution, our Bank / Branch has sanctioned a loan of Rs..... after proper appraisal of the project at this end. As against a loan of Rs. .... (C.E. Rs..... W.C. Rs.....) the Bank has released first installment/full lump sum amount of loan of Rs. .... on ..... The Bank shall arrange to deposit the amount of Govt. Subsidy in Term Deposit in the name of the beneficiary for 3 years from the date of release of first installment of the loan. It is confirmed that no interest will be paid on the amount of TDR by the Bank and no interest will be charged on the corresponding amount of the loan for a period of 3 years. The Bank is aware, that if the advance goes "bad" before 3 years, Govt. Subsidy will be adjusted to liquidate loan liability of the beneficiary with interest. Recovery, if any, effected later will be remitted to the Commission.
2. Certified that the unit sanctioned by our Bank Branch in favour of Shri/Smt/ M/s..... is a new unit and not an existing unit. The instant Govt. Subsidy claim is in conformity for utilization / adjustment partly or wholly, of any debt deemed bad or doubtful of recover or to adjust / liquidate any past loan/advance.
3. Certified copy of the Sanction order of the Bank and certified ledger extracts of the borrower's Term loan A/c and Cash credit account is / are enclosed.
4. Shri/Smt..... Son/daughter / wife of..... has been undergone EDP training and a copy of the certificate is enclosed .
5. Certified that the unit sanctioned by our Bank Branch in favour of Shri/Smt/ Ms..... and Govt. Subsidy amount released to the unit will be proportionately recovered and remitted to KVIC if the unit does not adequately utilize the WC/CC facility as per KVIC norms i.e.the average utilization of WC during the first year of operation of the unit should not be less than 75% of the sanctioned limit and the limit should touch atleast one peak level utilization of 100% within 3 years' period before the Govt. subsidy is adjusted with the loan amount.

Place:  
 Date :

(Signature)  
 (Designation of the Bank Official)  
 (SEAL of the Bank)

Enclosures: As above.

Signature Code/P.A.No.....

TO BE STAMPED AS AN AGREEMENT AS PER THE STATE STAMP ACT IN FORCE LETTER OF UNDERTAKING TO BE SIGNED BY THE BORROWER FINANCE UNDER KVIC - PMEGP

To,  
The Branch Manager,

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

LOAN SANCTIONED UNDER THE PMEGP OF THE KVIC FOR \_\_\_\_\_  
\_\_\_\_\_ (ACTIVITY)

I/We have been sanctioned with a loan for Rs. \_\_\_\_\_  
(Rupees \_\_\_\_\_) on \_\_\_\_\_ for  
which necessary documents have been executed by me/us. I/We shall become eligible for Margin  
Money Assistance of Rs. \_\_\_\_\_ (Rupees \_\_\_\_\_) under  
the above scheme only after KVIC approves my/our eligibility for the Margin Money. Pending  
approval & admission of the claim by KVIC the Margin Money Subsidy amount may be retained in  
a Term Deposit Account with the Bank in my/our name for three years with lien marked for the  
loan sanctioned. In case of non-admission / non approval of claim by KVIC the Bank shall be  
entitled to.

- (a) Refund the subsidy in full to the KVIC.
- (b) To convert the sanction into one or the other of its schemes at its sole discretion without any further reference to me in this regard.
- (c) I further undertake to bind myself and abide by the decisions/actions taken by the Bank in this regard as aforesaid.

Yours faithfully,

Date :-

Signature of Borrower